



DEPARTMENT OF THE NAVY NON-APPROPRIATED FUNDS
FLEET & FAMILY READINESS PROGRAM

VACANCY ANNOUNCEMENT

ANNOUNCEMENT # 20100426

POSITION : FOOD SERVICE WORKER NA-7408-01

LOCATION: BOWLING CENTER

SALARY: \$10.66

LOCATION: JB ANACOSTIA-BOLLING

OPEN: 26 APRIL 2010

CLOSE: OPEN CONTINUOUS

AREA OF CONSIDERATION: ALL SOURCES

☐ Regular Full-Time (35-40 Hours Per Week)

☐ Regular Part-Time (20-34 Hours Per Week)

☒ Flexible Schedule (0-40 Hours Per Week)

HOW TO APPLY: Submit required forms OF-612 AND OF-306 (forms available for download on <https://www.cnic.navy.mil/ndw/Jobs/index.htm> To: Fleet and Family Readiness Program, ATTN: Human Resource Office, 12 Brookley Ave. Ste. 108, Washington, DC 20032. A résumé may be included with the required forms, but not instead of the OF-612 and OF-306. Please Direct Inquiries to: (202)767-5206

DUTIES AND RESPONSIBILITIES:

Performs various simple manual tasks which are easily learned, such as: In the serving area: Set up glasses, silverware, butter, condiments, salads, desserts, bread and cold beverages on serving counter as instructed. Removes soiled dishes from tables and transports them to the dishwasher. In the food preparation area: Cuts, scrapes, chops, dices and peels fruits and vegetables. May operate electronic can opener, electric potato peeler etc. In dishwashing area: Separates food waste and trash. Pre-rinses dishes with water to remove food particles before washing. Loads dishes in dishwasher; stacks and store dishes. Perform other related duties as assigned.

QUALIFICATIONS:

Understanding of basic food handling techniques. Ability to follow oral instructions and perform routine manual tasks involving few steps. Must have an understanding of personal hygiene standards and simple food handling techniques such as wearing a hairnet, washing hands before cleaning food and not touching rims of cups. Ability to read and understand written instructions and materials such as schedules, menus and recipes. Must have the ability to work safely by moving carts without hitting things, stacking dishes without mishaps and wiping up spilled foods and liquids to prevent falls. Knowledge of basic arithmetic may be necessary. Must be able to walk or stand for prolonged periods of time. Must be able to lift items and move items weighing anywhere from 20 – 45 lbs. Must be able to obtain a Health Card. Must be able to gain access to base computer system if necessary.

Note: All applicants must address the qualification requirements on your resume/application. If all required qualifications are not sited on your resume/application you will be disqualified.

Some positions have special requirements. In these cases selection is tentative pending satisfactory completion of these requirements. Applicants may be required to provide proof of education, etc.

As a condition of employment, the selected individual will be required to participate in the Direct Deposit/Electronic Fund Transfer program.

Spouses of active duty military members of the Armed Forces may receive preference in hiring under this announcement if they are among the best qualified referred and are within reach of selection. Please clearly identify in your application that you are asking for spouse preference and submit a copy of current PCS orders. **Failure to submit current PCS orders with application will prevent spousal preference from being granted.**

The Department of Navy is an Equal Employment Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, or any other non-merit factor.

The Department of the Navy provides reasonable accommodation to applicants with disabilities. Applicants with disabilities who believe they require reasonable accommodation should contact our Human Resource Office to ensure that the Department of the Navy can consider such requests. The decision to grant an accommodation will be made on a case by case basis.